

GRIHA's travel policy for GRIHA Projects

GRIHA is a rating tool that helps people assess the performance of their building against nationally accepted benchmarks. All buildings in the design stage are eligible for certification under GRIHA. These buildings include offices, retail spaces, institutional buildings, hotels, hospitals, healthcare facilities, residences, multi-family high-rise buildings, and campuses.

As part of the rating process for GRIHA projects (with built up area more than 2500 sq.mt.), GRIHA Council conducts an orientation workshop and three site visits, and all expenditure incurred on travel by flight (to & fro) and accommodation are arranged by the project proponent. However, to ensure smooth logistics for GRIHA officials during these visits, we offer an optional travel policy, allowing clients to opt for GRIHA Council to handle travel and accommodation arrangements.

If opted, clients will be required to pay a total of INR 2,00,000 + taxes, in addition to the GRIHA registration fee, which covers:

- Travel bookings for two GRIHA Council officials.
- Accommodation arrangements during the site visits.
- Local transportation, if required.

Cancellation policy:

- Clients must inform GRIHA Council at least 10 working days before a scheduled visit in case of cancellation or rescheduling. Otherwise, a penalty of ₹50,000 plus taxes will be charged for rescheduling the visit.

Contact Information: For any questions or further clarifications, please contact:

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Disclaimer:

This is to bring to your kind notice that as a part of the GRIHA green building rating process, GRIHA team conducts orientation workshop and 3 site visits to all the GRIHA registered projects at various stages during the construction of the project.

Below are the various construction stages defined.

- **Orientation workshop:** The registration is followed by an orientation workshop conducted by GRIHA Council officials, which intends to provide detailed information of the rating along with an elaborate explanation to all the criteria, and post addressing project-specific queries of the teams.
- **Due diligence I:** The site visit shall be conducted by GRIHA Council officials to validate sustainable measures adopted during the construction phase. It will be scheduled when the project is carrying out above plinth level work such as column and slab construction.
- **Due diligence II:** The second site visit shall be conducted by the GRIHA Council officials to validate internal finishes, electrical, plumbing, and mechanical components installed during the construction phase. It is scheduled post completion of the building structure work.
- **Final due diligence:** The final site visit shall be conducted by the GRIHA Council officials to verify the submitted documentation with on-site implementation. The visit is done once the project is complete and all equipment and systems are installed and commissioned.

Hence, in the interest of achieving the desired GRIHA rating, the project team must ensure that site visits are conducted at the various construction stages as defined above. It is the client's responsibility to inform the GRIHA Council about the site visits and provide the construction status. The project team will be held accountable if site visits are not conducted on time, which may affect the rating.